

## RENTAL OF BANQUET EQUIPMENT FORM 2020

1. Please fill in and submit a copy of the completed form together with e-payment (bank transfer) and send a copy to [banquetsales@chevrans.org.sg](mailto:banquetsales@chevrans.org.sg)
2. Upon acceptance of the booking request, our Sales & Marketing team will contact you regarding the confirmation of your booking.
3. All applications are to be submitted at least 7 days prior to the rental and full payment to be made within 3 working days upon receiving confirmation of your booking to secure the rental.
4. Please refer to the Terms & Conditions for more information.
5. For enquiries, please contact our Sales & Marketing team at 6668 8870/65/67/68/69.
6. A **\$20** handling fee will be waived if the booking and payment is done entirely online.

Personal Particulars							
Name of Occupant (As in NRIC)					NRIC no. (last 4 digit)		
E-mail Address					Date of Birth (DD/MM)		
Mobile no.			Delivery Date			Time of Delivery	
Chalet / Bungalow Unit (Please tick where applicable)							
<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> A	<input type="checkbox"/> B <input type="checkbox"/> C
Please refer to Page 2 for pictures of Banquet Equipment. (Strictly to be placed inside Chalets & Bungalows)							
	Dimensions	Description of Item			Rates	Quantity	
A	6 by 2 ft	Rectangle Table with Grey Spandex and Overlay			\$40.00		
B	6 by 2 ft	Rectangle Table with Grey Spandex			\$35.00		
C	6 by 2 ft	Rectangle Table with Plain ½ Drop Table Cloth			\$12.00		
D	3 ft	Standing Cocktail Table with Invariance Table Cloth			\$18.00		
E	3 ft	Short Cocktail Table with Table Cloth			\$12.00		
F	-	Cushioned Banquet Chair with Seat Cover and Sash			\$6.00		
G	-	Cushioned Banquet Chair with Seat Cover			\$4.00		
H	-	Black Plastic Stool			\$1.50		
Details of bank transfer reference number, date of the transaction and amount paid must be provided from client							
Declaration							
<input type="checkbox"/> I have read, understood, and agree to comply with the <b>Terms &amp; Conditions, and Rules &amp; Regulations</b> as indicated in the form.							
_____ Signature				_____ Date			
Sub-total							
Prevailing Government Taxes							
Handling Fee					\$20.00 nett (waived / not waived)		
Grand Total (Nett)							
Acknowledge (name) & Date					Receipt number (from Club)		

RENTAL OF BANQUET EQUIPMENT – REFERENCE PHOTOS

<p>(A)</p> 	<p>(B)</p> 	<p>(C)</p> 
<p>(D)</p> 	<p>(E)</p> 	<p>(F)</p> 
<p>(G)</p> 	<p>(H)</p> 	

## TERMS & CONDITIONS

### A. DEFINITION

1. "The Club" refers to The SAF Warrant Officers and Specialists Club.
2. "The Customer" refers to the contracting party who signs this agreement which includes, but is not limited to, corporate entities, SAF units, and members of the public.

### B. BOOKING & PAYMENT

1. **Booking:** Booking applications will only be processed when the Poolside BBQ Pit Booking Form is completely filled up and submitted to the Club.
2. **Payment:** All payment shall be made in Singapore dollars. Payment is to be made via bank transfer in full amount. Please furnish us the date of the transaction and reference number as proof of payment. (to be submitted at least 3 working days before the event)

#### 3. Bank Details

Bank Account Name: SAF Warrant Officers & Specialists Club

Bank Name: OCBC Bank Ltd

Branch: North Branch

Address: 460 North Bridge Road #01-00

Singapore 188734

Bank Code: 7339

Branch Code: 503

Bank Account No: 503-021818-001

Swift Code: ocbcsgsg

### C. CANCELLATION & POSTPONEMENT

1. The Club will not entertain any requests for refunds or amendments to the booking of the BBQ pit(s) and / or rental of equipment, including cancellation or postponement, once payment has been made.
2. Upon confirmation, all bookings are not transferable under any circumstances.

### D. WET WEATHER

In the event of inclement weather, prior to or during the time slot booked, the Club will not entertain any requests for refunds or postponement; under such circumstances, the Club shall not be responsible for providing alternatives to the use of the Poolside BBQ pits.

### E. INDEMNITY

The Customer shall indemnify the Club for any damages or losses arising from grievances, accidents, injuries, dissatisfaction, or negative experience due to external factors which may involve elements of nature (e.g. insects), forces of nature, unnatural occurrences, emergencies, or acts of God.

### F. OTHERS

The Club reserves the rights to amend the terms and conditions stated in this document at any time without prior notice.

### G. OTHERS

#### Applicable for Rental of BBQ pit:

1. **Security Deposit:** The Customer shall receive a refund of the security deposit via cheque within 60 days after the booking date. Where required, the Club may make deductions on the amount to be refunded, based on the cost, if any, incurred by the Customer due to any loss or damage of property, or any breach of the terms and conditions or obligations highlighted in this document, and those conveyed by the Club prior to the booking date.
2. **Additional Deposit:** In the event that there is a significant increase in the total charges of the booking (e.g. rental of additional equipment) after payment has been made, the Club may require the Customer to furnish additional security deposit(s).

#### Applicable for Rental of Equipment:

1. Pictures shown in this form are for illustration purpose only. The actual equipment available for rental may vary in colour and / or form.
2. Rental of equipment is subject to availability.
3. Rental of equipment does not include set up or tear down. The Customer shall be responsible for returning any rented equipment to the Club in the original state prior to the handover.
4. The Club reserves the rights to determine the quantity of the equipment available for rental based on the space available.